

Posted at Bethany City Hall, Warr Acres City Hall and the office of the  
Bethany-Warr Acres Public Works Authority February 28, 2025, at 9:00 a.m.

AGENDA  
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY

BLUFF CREEK WASTEWATER TREATMENT PLANT  
4301 NW 192<sup>nd</sup> St., Edmond, OK 73012

TUESDAY, March 4, 2025, at 9:00 A.M.

1. Call to order, declaration of a quorum.
2. Appointment of presiding officer of governing body of the Bethany-Warr Acres Public Works Authority pursuant to 1974 Declaration of Trust and Authority Resolution No. 124 dated May 5, 2003.
3. Approve the minutes of the February 4, 2025, meeting of the Bethany-Warr Acres Public Works Authority.
4. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.
5. Engineer's Report.
6. Financial Report.
7. Review, consideration, discussion, and possible approval of proposed contract with Diversified Construction for replacement of filter media at the Bluff Creek WWTP.
8. Discussion, consideration, and possible approval for the payment of claims.
9. Trust Attorney's Report.
10. Old or New Business.
11. Call to the Public.
12. Adjournment.

MINUTES  
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY

BLUFF CREEK WASTEWATER TREATMENT PLANT  
4301 NW 192<sup>ND</sup> St., Edmond, OK 73012

TUESDAY, March 4, 2025, at 9:00 A.M.

1. This meeting was given in accordance with applicable State Statutes. Chairman Douglas called the meeting to order at 9:00 a.m. and declared a quorum.

ROLL CALL

Present  
Chairman Vicki Douglas  
Trustee Amanda Sandoval  
Trustee Pamela McDowell-Ramirez  
Trustee Elizabeth Gray  
Trustee Bryan Magirowsky

Absent

STAFF PRESENT

Jason Horton, Wright Water  
Johnny Blassingame, Trust Attorney  
Sean Fairbain, Trust Engineer

2. Appointment of presiding officer of governing body of the Bethany-Warr Acres Public Works Authority pursuant to 1974 Declaration of Trust and Authority Resolution No. 124 dated May 5, 2003.

Attorney gave brief explanation as to how we choose the chairman when 2 new mayors are changed at the same time.

3. Approve the minutes of the February 4, 2025, meeting of the Bethany-Warr Acres Public Works Authority.

Motion by Ramirez, seconded by Gray to approve the BWA/PWA Minutes of February 4, 2025. Poll vote: Yea's; Douglas, Sandoval, Ramirez, Gray, Magirowsky.

**Motion Passed Unanimously.**

4. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.

Assistant Project manager Clint gave a detailed report on plant operations and the progress that has happened over the last 30 days. Touched on beaver dam causing blockage, it has been partially disassembled and camera have been put up that caught pictures of the bobcat

that is hanging around. Went over the notice we received about E.coli and the media filtration.

See attached report.

5. Engineer's Report.

Sean Fairbain with Cowan Engineering talked about the filter replacement bids and DEQ submittal expected in April. Spoke about the transfer switch repair and switch station being moved and rebuilt.

6. Financial Report.

Financial director presented the report and went over the audit expense.

7. Review, discussion, consideration and possible approval of proposed contract with Diversified Construction for replacement of filter media at the Bluff Creek WWTP.

Motion by Gray, Seconded by Magirowsky to approve the item to accept the budget. Poll vote: Yea's: Douglas, Sandoval, Ramirez, Gray, Magirowsky.

**Motion Passed Unanimously.**

8. Discussion, consideration, and possible approval for the payment of claims.

Motion by Ramirez, seconded by Magirowsky to approve the payment of claims. Poll vote: yea's; Douglas, Sandoval, Ramirez, Gray, Magirowsky.

**Motion Passed Unanimously.**

9. Trust Attorney's Report.

Attorney Blassingame had nothing new to report.

10. Old or New Business.

None

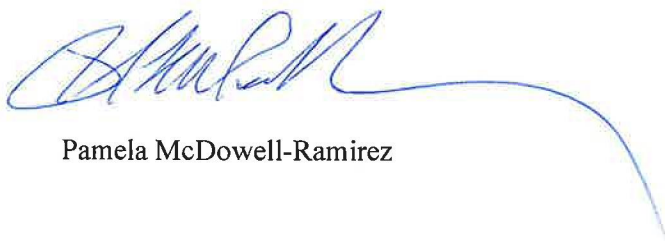
11. Call to the Public.

None

12. Adjournment.

This meeting was adjourned at 9:45 a.m.

Respectfully submitted,



Pamela McDowell-Ramirez